

Case Management Meeting Agenda

Friday - January 19, 2007

I. Welcome/Introductions

II. Overview of Consumer-Directed Care

III. Overview/Discussion of Issues

- Determination of CDC Benefits
- Monitoring
- Training and Supporting Member in Hiring Process
- Training CM's about CDC
- Program Contractor Requirements

IV. Timelines/Goals/Objectives

V. Future Meeting Dates

VI. Responsibilities for Next Meeting

VII. Adjournment

Consumer Directed Care – Case Management Sub-Group

Date of Meeting: 1/19/2007

Minutes Prepared By: Pam McGarry

1. Purpose of Meeting

- Member Introductions
- Overview of Consumer Directed Care
- Discussion Topics for Consideration
- Define Goals and Objectives for Sub-Group
- Identify Items Needing Further Research
- Define Meeting Framework

2. Attendance at Meeting

<i>Name</i>	<i>Company</i>
Gail Lanham, Lead	Pima Health Systems
Wendy Berry	Pima Health Systems
Annabel Barrow	Cochise Health Systems
Maureen Giacomini	Cochise Health Systems
April Charpoit	Independent Advocate/Consumer
Curtis Garrett	AHCCCS
Gail Herbert	DIRECT Independent Living
Laura Holub	SCAN
Julianna Wagenvoord	Cochise Health Systems
Dawn Weiss	Pinal/Gila Long Term Care
Pam McGarry	Pinal/Gila Long Term Care

Absent: Frank Martinez and Carol Sanders, AHCCCS; Deb Morgan, Centene; Hal Myers, DES-Adult & Aging Services; Pat Volle, DES/DDD

3. Meeting Notes, Decisions, Issues

- A brief overview of the CDC model and how it has been implemented in other Medicaid programs was given, followed by a discussion of the implications for ALTCS Program Contractors. The discussion focused on how the PC would continue to meet AHCCCS' monitoring and reporting expectations for CDC members. Issues included:
 - Attitudinal changes in AHCCCS, PCs, case managers, consumers, and service providers.
 - Shift in responsibility for gaps in services and in reporting service gaps
 - Managing risk – what level of responsibility does the PC have versus the consumer when there are poor choices or negative results of choices
 - Cost of implementing new program – AHCCCS states the CDC should be “budget neutral” but many PC anticipate increased costs for training, etc.
- (These items will be placed on next meeting's agenda to be reviewed in greater detail)

- The sub-group members agreed that we should focus on the role of the case manager for the CDC program. It was discussed that it is difficult to define the case manager's role because we do not know what the other sub-groups are focusing on and what decisions they are making regarding the CDC program, as this affects how case management services are delivered. For example:
 - The Member Sub-Group is establishing eligibility criteria for consumers to participate in CDC. The case manager would need to know the criteria so they could apply it.
 - The Provider Sub-Group may be looking at who is responsible for basic training and monitoring of workers. All agree that it should not be the role of the CM to do this but where is the Provider group heading with this?
 - Who would be responsible for educating and training the consumer who wants to manage their care? Is the Member Sub-Group also working on this?
 - The Fiscal Sub-Group is working on the role of the Fiscal Intermediary but how much will the case manager need to be involved in the budget oversight? How will the amount allotted to any one member be determined?

All agree that we need to receive a report on the work of the other 5 Sub-Groups to prevent overlap. Pam and April are on multiple committees and will obtain this information by next meeting.

- Reviewed the potential areas being considered for the case manager:
 - Needs assessment and service needs
 - Educate member of the implications of participating in the CDC
 - Obtain some sort of informed consent
 - Developing and implement care plan, with perhaps an interim plan of traditional services until CDC for member is ready to be implemented
 - Refer member to CDC case manager or CDC training program
 - Implement changes to the care plan as needed
 - Monitor success of care plan in member reaching goals

(All agree that potential members needs to show some indication of being self-directed and able to independently implement their care plan)

- Meeting Structure/Format
 - It was agreed that meetings will be held monthly at 10:30 AM and that DIRECT is a location central to all participants. Thank you to DIRECT for agreeing to host these meetings. The next meeting is scheduled for 3/1/2007.

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Develop a profile of a successful CDC member and use this a tool to help define the CM role	Dawn Weiss	2/22/2007	In Progress
Research the role of the CM in CDC programs and identify information to be given to other sub-group members	April Charpoit	2/22/2007	In Progress
Obtain summary of the other sub-groups' issues and how their part of the CDC is shaping up	Pam McGarry	2/22/2007	In Progress
Packet of information to be sent to all sub-group members prior to next meeting, along with minutes and agenda for next meeting	Pam McGarry	2/22/2007	In Progress

5. Next Meeting

<i>Date:</i>	<i>Thursday, 3/1/2007</i>	<i>Time:</i>	<i>10:30 AM</i>	<i>Location:</i>	<i>DIRECT in Tucson</i>
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